

CHECKLIST OF RECORDS AND ITEMS NEEDED

Please gather the following list of items, in preparation for meeting and the interview:

- Original or Certified copy of the veterans discharge papers
- Marriage records for all marriages including how marriage ended divorce/Death/annulment (including city and state of marriage, death, or divorce)
- Copy of Marriage certificate
- Death certificate for spouse (if applicable).
- Zero balance or closed account statements from any accounts closed recently
- Most recent bill from assisted living/Nursing home
- Breakdown of Services from Assisted Living/Care Giver
- Letter from Claimants Doctor stating they need to be receiving care
- If receiving home care most recent receipt or proof of payment
- Medicare Card or cards from any health insurance plan along with recent premium notice.
- Social Security Administration statements of benefits for both husband and wife.
- Benefit statements from Pension or other income sources stating gross monthly amount.
- Life insurance policies and annuity statements showing current death benefits and cash surrender values.
- Recent bank statements on all accounts on which both or either husband and wife's name appear (i.e. checking, savings, money markets, CD's.)
- Recent statements from your brokerage or stockbrokers listing any money market accounts, stocks and bonds owned and market values (showing who owns what).
- Annuity contracts owned by you for which you receive payments. Terms and payment amounts
- Deferred annuities –payment amounts – cash value of contract
- Mortgages and promissory notes you own and for which you receive payment.
- Income tax returns for the past year (1) years (if applicable) and copies of most recent 1099's and/or W2's
- Copy of Trust (Irrevocable and Revocable)
- Prescription Bill (must be ongoing prescriptions)
- If own any rental property – need description and value of property along with proof of income
- Did client sell/convey/ trade or give away assets in the last three years
- Did client transfer any assets or purchase an annuity or trust in the last three years

Notes: